

The Round House Primary Academy

Part of The Diamond Learning Partnership Trust

Established in the Queen's Jubilee Year 2012

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Dear Parents and Carers

It seems strange to be writing to you about transition to secondary school when we have only just started back at school, however Cambridgeshire County Council's process to apply to secondary school is now open. They are no longer sending home letters with a code in them and you will now need to apply via the Citizen Portal. The link to the site is:

<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/secondary-school>

The application process closes on **31st October 2020**. If your application has been submitted before this date an offer will be made on 2nd March 2021. Any late applications will be processed after this date and offers will not be made until 27th April 2021.

If you are unable to apply online, please speak to the school office and we will try and help you. Paper application forms can be obtained by contacting the Council on 0345 045 1370.

If you have any further questions about the process please refer to the Council's website and their booklet "**Next Steps - Starting Secondary School; a guide for parents 2021-22**" or contact the Admissions Team as above.

Yours sincerely



Mrs Tracy Bryden

Executive Headteacher

On behalf of The Round House Primary Academy (part of TDLPT)

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