

# The Round House Primary Academy

Part of The Diamond Learning Partnership Trust

Established in the Queen's Jubilee Year 2012

School Drive, St. Neots, Cambridgeshire PE19 6AW  
Tel: 01480 479890 email: office@roundhouse.cambs.sch.uk

CEO: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH  
Executive Headteacher: Mrs Tracy Bryden BSc (Hons) PGCE

11<sup>th</sup> February 2022

Dear Parents and Carers

## **Parent Consultations for Children with SEND (Special Educational Needs and Disability)**

Your child has been identified as needing some extra support in some areas of the curriculum. In order to support your child better in school, they will have an Assess Plan Do Review Cycle (APDR) with clear targets and specific strategies that will help them with their learning. These strategies are appropriate for use at home as well as at school.

We would like to invite you to a meeting after school on Wednesday 2<sup>nd</sup> March to discuss your child's progress towards their previous APDR targets (if they previously had one), as well as setting new targets. If your child has made good progress and we feel that they no longer require an APDR we will also discuss this with you.

Unfortunately, due to Covid-19, we are unable to hold these meetings in school as we would in normal circumstances, but instead we will be running the appointments via Zoom. Your child's class teacher will arrange a Zoom meeting (log in details will be provided nearer the time) and you will need to log in and then wait in the Zoom waiting area until your allotted time, when the teacher will admit you to the meeting. Teachers will be available for a 15 minute slot for this.

We will be using the school Arbor system for you to book these appointments at a time that is convenient for you. To do this you will need to log into the Online Arbor system or the Arbor App and then select an appointment time using the Guardian Consultation page. This will be available from 4.00pm on Friday 11<sup>th</sup> February until 4pm on 1<sup>st</sup> March when the booking system closes.

If you have any issues accessing the site to book an appointment, please contact the school office.

Yours sincerely



Mrs Tracy Bryden  
Executive Headteacher  
On behalf of The Round House Primary Academy (part of TDLPT)

The Diamond Learning Partnership Trust is a company registered in England and Wales.  
Registered Company No: 8062508. Registered Office: Andrew Road, Eynesbury, St. Neots, Cambs. PE19 2QE

