

The Round House Primary Academy

Part of The Diamond Learning Partnership Trust

Established in the Queen's Jubilee Year 2012

School Drive, St. Neots, Cambridgeshire PE19 6AW
Tel: 01480 479890 email: office@roundhouse.cambs.sch.uk

CEO: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH
Executive Headteacher: Mrs Tracy Bryden BSc (Hons) PGCE

20th April 2023

Dear Parents and Carers

Year 4 Grafham Residential Trip 10th – 12th May 2023

The final payment for the trip to Grafham was due on 31st March 2023. Please ensure that the trip has now been paid for in full otherwise your child may not be able to attend. Mr Hills, Miss Parker, Mr Colborne, Mr Parnwell, Mrs Ledsham and Mrs Rush will be accompanying the children this year.

Please find attached Grafham Water's permission form for you to complete as soon as possible and return to the school office no later than **26th April** so that we can forward the information to Grafham in time for our visit.

I have attached a copy of the kit list as I know many of you have been asking for this. Please do not send any electrical items with your child (e.g. game consoles, phones, hairdryers). Children need to make sure that their clothes/items for the residential are clearly named and can be easily transported from vehicles to our accommodation. Please ensure that your child brings a named water bottle to use during the stay. **Children will also need to bring a sleeping bag and pillow with them.**

Grafham are unable to provide lunch on the first day, so **please send a packed lunch with your child**. If your child is entitled to free school meals and you would like the school to provide a packed lunch on this day, please complete the attached form to let the office know as soon as possible.

Please arrange for your child to be dropped off at Grafham Water at 10.30am on Wednesday 10th May. If you are unable to organise transport for your child or arrange a car share with other parents, please let the school office know as soon as possible by completing the slip below.

Children will need to be collected from the centre at 2.30pm on Friday 12th May. Please find a map of how to find the Centre at the end of this letter.

Children do not need to come to school to register first, we will see them at the centre.

If your child has medication that they need to take with them, this must be in the original packaging and have their name on it. A Consent Form for Administration of Medicine will also need to be completed, giving the dose to be given/frequency and must be handed to Mrs Rush on arrival at Grafham. Any medication should have already been disclosed

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on your permission form. Copies of these forms are attached and are also available from the school office.

Children will be allocated rooms on arrival. Teachers are in charge of the accommodation and children will be supervised at all times. During the day Grafham Water staff lead activities. Activities include: high ropes, raft building, archery, team building activities, Kayaking etc. There will be evening activities organised by the teachers.

There is a gift shop open for small souvenirs, prices range from 50p to £3. Maximum limit of £5. If children wish to bring money, please put it in a sealed named envelope and hand it to a member of school staff on arrival. Children will have breakfast, lunch, dinner and a bedtime snack provided by Grafham Water. Do not bring any additional food (e.g. sweets, biscuits, chocolate).

Staff will be capturing all the excitement during the days and will hopefully upload photos and/or children's comments onto our school Facebook account directly (internet signal permitting). If you need to contact us in an emergency, please call the school office and they will contact the Centre. Children are not allowed their own personal mobile phone.

I am sure that the children will have a wonderful time.

Yours sincerely



Mrs Tracy Bryden
Executive Headteacher
On behalf of Round House Primary Academy (part of TDLPT)

To: Round House Primary Academy, School Drive, St Neots. PE19 6AW

Year 4 Residential Trip to Grafham Water Centre 10th – 12th May 2023

Child's name _____ Class: _____

*I will / *will not be able to take my child to the centre.

*I will / *will not be able to collect my child from the centre.

My child requires a school packed lunch **Yes/No**
(Please delete where applicable).

Signed _____ Parent/ Carer

* Please delete as appropriate

PERMISSION FORM

To be completed by parents or guardians on behalf of the young person attending and returned to the Group Leader.

School/ group name:			
Dates of visit:	From:	To:	
Name of child attending			
Address:			
Parent/Guardian name:			
Parent/Guardian contact numbers	Daytime number	Evening number	
Date of birth of child			
Medical information			
Doctor			
Doctors address			
Doctors telephone number			
	Daytime number	Evening number	
• Does your child have a rare blood group?	YES/NO	If yes , please state which group	
• Is your child allergic to any medicines?	YES/NO	If yes , please give details	
• Has your child been prescribed medication to take during your time at Grafham Water Centre?	YES/NO	If yes , please give details	
		This medication should be handed to the Teacher in charge, together with the written dosage instructions.	
• Is there any other information concerning your child's health that you feel we should know about? e.g. sleepwalking, asthma, epilepsy, hay fever, diabetes, bed wetting		Please give details	
• Has your child had a Tetanus injection in the last 5 years?	YES/NO	Notes:	

DIETARY INFORMATION	Please indicate any special dietary requirements your child may have due to medical, religious or moral reasons.
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PARENTAL DECLARATION

A parent or guardian must complete the following section if the student is under 18 years of age.

I undertake to inform the visit organiser or the Head Teacher as soon as possible of any relevant change in medical circumstances occurring before the journey.

In the case of accident or illness whilst away from home, I consent to any necessary medical treatment, which might include the use of anaesthetics.

Please Note: We may occasionally take photographs or film young people involved in activities. These may be used in various publications, brochures or for TV.	Please tick the box if you Do Not wish your child to be included
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INSURANCE ARRANGEMENTS

I agree that **(I / my son / daughter / ward)** will participate in a programme of activities which has been planned between Grafham Water Centre and the school.

I understand that the insurance of Cambridgeshire County Council covers all legal liability to all students on courses. Personal Insurance is provided for all Cambridgeshire County Schools on receipt of the deposit. Grafham Water Centre regrets that the insurance cover is not available to other organisations. Such organisations are strongly recommended to provide their own insurance for personal injury, loss of possessions or cancellation, which should take effect from the time of booking.

Signed:		Parent or Guardian
Date:		

Thank you for completing this form. Please return it to your Group Leader.

GRAFHAM RESIDENTIAL TRIP

KIT LIST

PLEASE ENSURE THAT ALL OF YOUR CHILD'S ITEMS ARE CLEARLY NAMED – lost property is held for two weeks only.

t-shirts

sweaters/fleeces

warm trousers (not jeans)

underwear: pants, socks, vests

nightwear

swim suit

bath and hand towel

washing kit

indoor shoes (slippers), outdoor shoes eg trainers for land activities

rubber soled shoes (eg plimsolls, old trainers for wet activities)

waterproof coat/jacket/anorak

waterproof trousers

thermal base layers and thick socks (if you think your child might feel the cold)

gloves

wellington boots

woolly hat / sun hat

teddy, small named drinks bottle

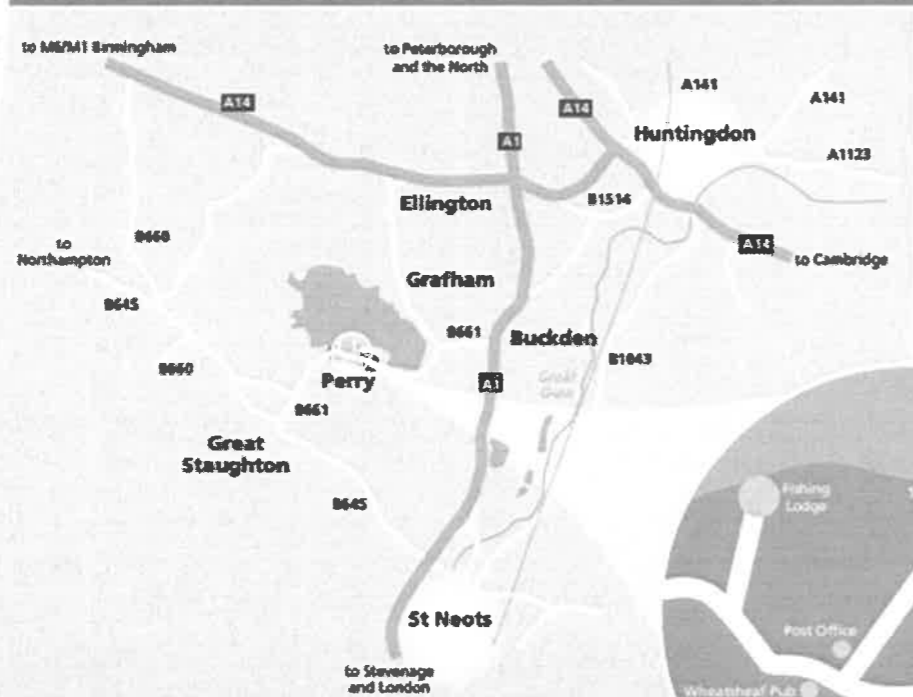
bin liner for wet clothes

Sun cream

Spectacle safe headband (if applicable)

NB – during some of the activities your child's clothes may get wet and muddy, therefore they will need at least 1 full change of old clothes per day. It is also better to send too much warm kit rather than not enough.

how to find us



All of our course dates and details can be found on our website or in our **course directory**.

To book a course or to find out more about our activities and facilities, call us or visit our website and use our 'Request a Booking' form.

Getting to us couldn't be easier, with the A1 and A14 passing almost by our front door.

We are just an hour north of London and 30 minutes north-west of Cambridge.

Grafham Water Centre
Perry
Huntingdon
Cambridgeshire
PE28 0GW

01480 810521
info@grafham-water-centre.co.uk

