

# The Round House Primary Academy

Part of The Diamond Learning Partnership Trust  
Established in the Queen's Jubilee Year 2012

School Drive, St. Neots, Cambridgeshire PE19 6AW  
Tel: 01480 479890 email: office@roundhouse.cambs.sch.uk

CEO: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH  
Executive Headteacher: Mrs Tracy Bryden BSc (Hons) PGCE

7th July 2023

Dear Parents & Carers

## **Outstanding Dinner Money – for Years 3, 4, 5 & 6**

Please may we remind all parents and carers that, as this academic year draws to a close, we would really appreciate it if any outstanding dinner money could be settled on your child's Arbor account. Unfortunately, our Arbor Payment Portal doesn't send automatic reminders when dinner money credits are running low, so some parents are unintentionally running into arrears on their child's account. Due to this, we would ask that you regularly check your child's Arbor account please.

In particular we would ask for all outstanding dinner money to be settled for those children in Year 6, especially those off to Hilltop soon. If your child is in Year 6 but not attending Hilltop, please check your child's Arbor account at the end of term. Any credits for those children in Year 6 will either be transferred to their sibling's accounts or refunded to you.

Thank you in advance for your help.

Yours sincerely



Mrs Tracy Bryden  
Executive Headteacher  
On behalf of The Round House Primary Academy (part of TDLPT)

The Diamond Learning Partnership Trust is a company registered in England and Wales.  
Registered Company No: 8062508. Registered Office: Andrew Road, Eynesbury, St. Neots, Cambs. PE19 2QE

