

The Round House Primary Academy

Part of The Diamond Learning Partnership Trust
Established in the Queen's Jubilee Year 2012

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Executive Headteacher: Mrs Tracy Bryden BSc (Hons) PGCE

12th July 2024

Dear Parents & Carers

Outstanding Dinner Money – for Years 3, 4, 5 & 6

Please may we remind all parents and carers that, as this academic year draws to a close, we would really appreciate it if any outstanding dinner money could be settled on your child's Arbor account. Unfortunately, our Arbor Payment Portal doesn't send automatic reminders when dinner money credits are running low, so some parents are unintentionally running into arrears on their child's account. Due to this, we would ask that you regularly check your child's Arbor account please.

In particular we would ask for all outstanding dinner money to be settled for those children in Year 6, especially those off to Hilltop soon. If your child is in Year 6 but not attending Hilltop, please check your child's Arbor account at the end of term. Any credits for those children in Year 6 will either be transferred to their sibling's accounts or refunded to you.

Thank you in advance for your help.

Yours sincerely



Mrs Tracy Bryden
Executive Headteacher
On behalf of The Round House Primary Academy (part of TDLPT)

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