

# The Round House Primary Academy

Part of The Diamond Learning Partnership Trust  
Established in the Queen's Jubilee year 2012

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CEO: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH  
Headteacher: Mrs Holly Bates Bed NPQH

27<sup>th</sup> September 2024

Dear Parents and Carers

## **Parent Consultations**

We are holding Parent Consultations for all pupils on Tuesday 8<sup>th</sup> October from 3.30pm to 7.00pm and Wednesday 9<sup>th</sup> October and Wednesday 23<sup>rd</sup> October from 3.30pm to 6.00pm. There will no longer be a separate SEN parent consultation. These appointments will be held in person in the school hall. Teachers will be available for a 15 minute slot for each pupil. If your child is in Wren Class, you will only be able to book an appointment on Tuesday 8<sup>th</sup> October or Wednesday 9<sup>th</sup> October. We expect all parents to book an appointment to discuss their child's progress.

We will be using the school Arbor system for you to book these appointments at a time that is convenient for you. To do this you will need to log into the Online Arbor system or the Arbor Education App. If you haven't yet signed up to Arbor, this can be downloaded from the App store or from Google Play, and you will need to search for The Round House Primary Academy. You will be able to log in using the email address we have for you on file, and you will be asked to create a password. You will then be asked to enter the date of birth of your child to link you to their account.

Once you have created an account you will need to select an appointment time via the Guardian Consultation page. This will be available from 3.30pm on Friday 27<sup>th</sup> September until 5.30pm on Tuesday 22<sup>nd</sup> October when the booking system closes.

If you have any issues accessing the site, please contact the school office.

Yours sincerely



Mrs Holly Bates  
Headteacher  
On behalf of The Round House Primary Academy (part of TDLPT)

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