

The Round House Primary Academy

Part of The Diamond Learning Partnership Trust
Established in the Queen's Jubilee year 2012

School Drive, St Neots, Cambridgeshire, PE19 6AW
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CEO: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH
Headteacher: Mrs Holly Bates Bed NPQH

24th January 2025

Dear Parents & Carers

We are looking forward to being able to open up our Pre-school and welcome our parents & carers into the setting. There are two dates that you will be able to sign up to come into Pre-school. Please choose from either Tuesday 11th March or Tuesday 18th March. Following on from the end of the Pre-school Day, we will be re-opening the gate and doors to welcome you into Pre-school between 3.30pm and 4.00pm. At 3.35pm, the gate will be locked, so if you arrive after this time, we ask that you come round to the main door and ring the doorbell to be let into the Pre-school.

There will be two sign-up sheets, one for each date, at drop off and collection throughout the week commencing Monday 3rd February. Please could we ask that you sign up to one of these dates with your child's name and if one or two adults are attending (a maximum of two adults per child), so we know who will be attending and when. If you do not drop off or collect, please upload an observation onto Tapestry and we can add your name onto the sign-up sheets for you. Children are welcome to come, but please note that the children will be the responsibility of their parent/carer during this time. If you bring a pushchair, we ask that this be left outside of the gate.

The two sessions in March will give yourselves an opportunity to familiarise yourselves with the Pre-school environment and to meet the Pre-school assistants working with your children, if you have not already done so. It will also give you an opportunity to speak to the Pre-school assistants about your child's interests.

As always, staff are here for you to talk to and any queries or concerns can be uploaded onto Tapestry, sent via e-mail, or you can speak to a member of staff on the gate at either drop off or collection.

If you have any questions or need any further information, please do not hesitate to either contact us via Tapestry, e-mail or speak to a member of staff on the gate at either drop off or collection (as a preference).

Thank you for your continued support.

Yours sincerely



Mrs Holly Bates
Headteacher

On behalf of The Round House Primary Academy (part of TDLPT)

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